

## **BOARD OF POLICE & FIRE COMMISSIONERS CITY OF SHEBOYGAN**

The Board of Police and Fire Commissioners of the City of Sheboygan met on Tuesday November 14, 2011. This meeting was held at the Sheboygan Police Department Headquarters at 1315 N. 23rd Street in Sheboygan, WI.

President Bill Gottsacker called the meeting to order at 2:01 pm. Commission members in attendance: President: Bill Gottsacker, Secretary: Andrew Hopp, Commissioner Jim Pragatz, Commissioner John Webster and Commissioner Henry Jung who arrived shortly after meeting started.

Chief Domagalski led those present in the Pledge of Allegiance.

Commissioner John Webster made a motion to approve the draft minutes from the September 1 PFC meeting with one minor clerical correction. Second by Commissioner Jung and passed by unanimous vote.

The Commission received a verbal report by Fire Chief Hermann on a number of routine matters of business that affect the Commission. The commission was informed that Chief Hermann had received a letter of resignation from one of our recent hires saying the main reason for his leaving was the uncertain future here with the SFD in light of current Common Council discussions. The Commission was also informed of two letters of retirement and one verbal notification to Chief Hermann of another retirement. The Chief then explained how the SFD operated without two key positions (Chief Fire Inspector and one Shift Commander) being filled throughout this past year due to Council direction and waiting for a long range plan to be adopted by the Council. The Chief explained to the Commission that until the budget is passed he cannot present us with any promotion recommendations.

The Chief then informed the Commission that he has received the list of 42 qualified candidates from Fox Valley Tech. The Commission then discussed how best to use this list and our existing list of potential hiring candidates, the challenges of losing the top candidates to other departments and how best to move

forward to get the most information possible with a minimal cost to the citizens of Sheboygan.

Commissioner Webster made a motion to reconvene on this matter after the City budget is approved for the purpose of creating a hybrid list. Second by Commissioner Hopp. Passed by unanimous vote.

Commissioner Webster made a motion to extend the current list into 2012 until the new combined list is created. Second by Commissioner Jung. Passed by unanimous vote.

Chief Hermann then explained that the Council is again considering job description and qualification changes that could have an impact on future hiring by the Commission. The Commission discussed what the State of Wisconsin statutes require our role to be and the extent of our role as set forth by law.

Mayor Ryan was given the floor and advised the Commission to be certain not to give up any power as stated by State law and that he felt it was very important we maintain the independence.

The Commission members discussed the importance of working cooperatively with all of Sheboygan's elected officials for the good of our community and felt that no formal action was required at this time. The Commission also felt that our City Attorney might be the best person to provide everyone with a better understanding of the purpose, scope and role of the PFC to avoid any future conflicts in the area of job requirements and related matters.

Police Chief Domagalski also mentioned that he was waiting for final budget decisions to determine any future hiring and promotions beyond what was to be discussed at this meeting.

Commissioner Webster then made the following motion to convene in closed session under the exemptions provided in Wisconsin State Statutes for two separate matters of business.

Item #1 - under 19.85 (1)(f) preliminary consideration of the investigation of charges against specific persons which, if discussed in public, would likely have a substantial adverse effect upon the reputation of any person involved in such investigation: Personnel investigation in the Sheboygan Police Department.

Item #2 - under §19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for:

Hiring and Promotions in the Sheboygan Police Department

Second by Commissioner Hopp and passed by unanimous vote.

\*\*\*\*\* Closed Session \*\*\*\*\* Reconvene In Open Session

A motion by Commissioner Hopp to promote Douglas Teunissen to the rank of Police Lieutenant. Second by Commissioner Webster and passed by unanimous vote.

A motion by Commissioner Hopp to promote Kurt Zempel to the rank of Police Sergeant. Second by Commissioner Webster and passed by unanimous vote.

Motion to Adjourn by Commissioner Webster, Second by Commissioner Hopp. All in favor.

Meeting Adjourned.